

Impact & Communications Associate

Based in Geneva

Geneva, December 20 2018

Bamboo Capital Partners (“Bamboo”) is a pioneering impact investing firm that delivers positive social and financial value. Bamboo invests in businesses primarily in financial services, energy, agriculture and healthcare that leverage technology to have impact at scale in emerging markets. Founded in 2007, Bamboo is a longstanding sector leader and through continuous evolution has a honed strategy for growth. Bamboo has consistently been recognized as a prolific impact investor, with their funds rated in the top quintile of funds globally since 2013 by GIIRS and also Best for the World Fund by B Lab. The firm has a team of 25 professionals active across Europe, South America, Africa and Asia.

We are seeking an Impact & Communications Associate to start by February 2019, with a full-time commitment and the flexibility to travel up to 30% of his/her time. This position has a double responsibility: (i) Impact Associate (estimated 70% dedication) and; (ii) Communications Associate (30%). The successful candidate should demonstrate qualifications, passion and experience in both domains.

Skills

- Master degree in finance, business, engineering, economics, sociology, anthropology, communications, marketing or similar discipline.
- Knowledge of one or more impact industry tools/standards (such as SROI, GRI, GIIRS, SA8000, IFC performance standards, Theory of Change, ISO26000, etc.).
- Experience developing written and digital content including web content, videos, blogs, newsletters, social media strategy, digital marketing, and sales presentations.
- Knowledge and experience implementing impact measurement tools and customer surveys.
- Excellent interpersonal skills, empathy, intercultural awareness. Capacity to address all individuals, from investors to end-users, with respect and dignity.
- Strong analytical and presentation skills to publicly represent the company to diverse publics.

Experience

- At least 2 years of experience in the impact analysis sector in one or more of BCP’s investment themes, i.e. financial inclusion, clean energy, agriculture and/or healthcare.
- At least 2 years of experience in communications and digital and written content development.

Responsibilities and Tasks

- To uphold and implement Bamboo Capital Partners’ Impact Management System. This includes upholding BCP’s Impact Criteria and Responsible Investment Policies, standards and tools.

- To work in close collaboration with fund managers developing effective internal buy-in as well as investee buy-in regarding the monitoring of impact issues in their companies.
- To liaise, together with the fund managers, with investee companies and collect and monitor Environmental and Social Indicators from them.
- To assess new leads for ESG and impact before they undergo a more careful analysis and on-site due diligence by fund managers.
- Once investment has been approved, and before disbursements, define with investee the impact framework and select indicators on which ESG and impact will be assessed.
- To support annual budget development and cost forecasting for impact and communications.
- To produce our annual Impact report sharing our learnings with the industry.
- To complete UN PRI, Global Compact and other reporting and surveys requested.
- To develop and maintain BCP's social media strategy.

Language

Proficiency in English, both written and oral, and in at least one other language such as French or Spanish, preferably both.

To apply

Only candidates whose résumé matches the above profile will be contacted. Please address your CV and cover letter by January 18 2019 to hr@bamboocp.com